



TERNA ENGINEERING COLLEGE, NERUL

## Attention Direct Second Year Engineering Students

Congratulations for getting allotment in **Terna Engineering College!!**

Students are advised to follow following procedure to report to the institute for admission.

- a) Refer & read this document completely.
- b) Keep all required documents ready, as mentioned herein.
- c) Do report to institute before last date of prescribed date and time (Given by DTE)  
**Working hours of college: 10:00 hrs to 17:00 hrs.**
- d) When you visit college, enquire with reception counter for queries.
- e) Get college application form from “**Application Desk**”. Fill the entire form neatly  
Get application form for Eligibility certificate at cost of **Rs.420/-**. This is required to apply to University & MSBTE verification fees.
- f) After Filled application Form with copies of documents and originals needs to be submitted to **Admission Desk** in Administration Office, Submit Application of Eligibility also. Help to enter your data on computer on Admission desk for college administration software.
- g) Please pay Fees on **Accounts Desk**.
- h) Those students (belonging to reserve category) who will be taking benefit of Government Scholarships needs to collect Scholarship details from **Scholarship desks**.
- i) Online reporting on DTE site is essential, hence **DTE Reporting Table** will help for that purpose.
- j) Please collect your ID No./Division etc.
- k) Start attending college from the date of admission.
- l) Student need to send soft copy of Pass Port Size Photograph in jpg format to [tnlondhe@gmail.com](mailto:tnlondhe@gmail.com), within **Two days** of admission mentioning your ID.No. and name

## Documents and Fees

Student Category	Document (Original & 4 Attested Copies)	Demand Draft ( in favor of Principal, Terna Engineering College, payable at Navi Mumbai)
OPEN Category	<ol style="list-style-type: none"> <li>1. Allotment Letter /Print form DTE</li> <li>2. SSC Mark sheet</li> <li>3. First Year to Final Year Diploma Original Mark sheet</li> <li>4. College Leaving / Transfer Certificate</li> <li>5. Provisional Diploma Passing Certificate</li> <li>6. Domicile / Indian Nationality Certificate</li> <li>7. Gap certificate, if passed before 2011</li> <li>8. Photograph:-03.(Write name/branch behind each)</li> </ol>	<b>Rs. 63,603/-</b> (Tuition and Development Fees Rs.61,000/- +University Fees + Exam Fees)
*SC / ST / NT/ OBC/SBC Category	All above documents from Sr. No. 1 to Sr. No.8 and <ol style="list-style-type: none"> <li>9. Caste Certificate</li> <li>10. Caste Validity Certificate</li> <li>11. Non Creamy Layer Certificate @ Valid up to 31/03/2012 (except SC/ST)</li> </ol>	
<b>For reserve Category Student's Fees, Please enquire with College Office</b>		
<b>* 7% Fees will be increased every year for all students.</b>		

Parents and Students shall be informed regarding **Orientation Program**. Everyone must attend Orientation Program.

Do regularly visit on College website [www.terna.org](http://www.terna.org) for updates.

**Thanks & enjoy at Terna**

**All the Best !!**

**Sd/-**  
**(Dr. D.C.Sahni)**  
**I/C Principal**  
**Terna Engineering College**

**Note:**

Since College is **providing application form** for provisional eligibility certificate for admission of candidates, admission to Direct Second Year 2011-12 will be PROVISIONAL for these students until the college receives their Provisional Eligibility Certificates from University of Mumbai & MSBTE.